



Lassen Community College
 Financial Aid Office
 P.O. Box 3000
 Susanville, CA 96130

2024-2025 Verification Group 1 Independent

PRINT ALL INFORMATION NEATLY IN BLUE OR BLACK INK ONLY. DO NOT USE WHITEOUT.

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The verification process is to confirm the information given on the original application submitted to the Department of Education. If there are any differences, your FAFSA may need to be corrected. You must complete and sign this worksheet, submit the form and other required documents to the financial aid office. **We cannot process your financial aid until verification has been completed. DO NOT leave blank spaces, if you need to make a correction, put one line through the mistake, and initial and date next to it.**

SECTION A: STUDENT INFORMATION

<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Last Name	First Name	M.I.	Student ID	Date of Birth
<hr/>		<hr/>	<hr/>	<hr/>
Street Address (include apt #)		City	State	Zip
<hr/>		<hr/>	<hr/>	<hr/>
Email Address		Home Phone number	Cell number	
<hr/>		<hr/>	<hr/>	

SECTION B: FAMILY SIZE

Includes the following:

- The student.
- The student’s spouse, if applicable
- The student’s dependent children if the following are true:
 - They live with the student (or live apart because of college enrollment);
 - They receive more than half of their support from the student; and
 - They will continue to receive more than half their support from the student during the award year.
- Other persons if the following are true:
 - They live with the student;
 - They receive more than half of their support from the student; and
 - They will continue to receive more than half their support from the student during the award year.

The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the student could claim as a dependent on a U.S. tax return if the student were to file a U.S tax return at the time of completing the 2024-2025 FAFSA. As a result, the student should not include any unborn children in the family size.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Full Name	Age	Relationship
		<i>Self</i>

SECTION C: INCOME INFORMATION (STUDENT)

PLEASE COMPLETE EITHER THE TAX FILER OR NON TAX FILER SECTIONS. YOU CANNOT BE BOTH.

TAX FILER: Complete this section if the student and spouse filed or will file a 2022 IRS income tax return(s).

Important Note: The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2022 or had a change in marital status after December 31, 2022.

Instructions: As part of federal student aid eligibility, students, and spouses (as appropriate), will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the student and spouse filed separate 2022 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

If 2022 income tax return information for the student (or spouse, if applicable) was not available or could not be used, the student should provide the institution with a **2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and applicable schedules.**

A **2022 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

NON-TAX FILER: Complete this section if the student and spouse will not file, and was not required to file, a 2022 income tax return with the IRS.

Check the boxes that apply:

- The student and spouse were not employed and had no income earned from work in 2022.
- The student and/or spouse were employed in 2022 and have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form or an equivalent document is provided. [Provide copies of all 2022 IRS W-2 forms issued to the student and spouse by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W-2 or Equivalent Document Provided?	Amount Earned in 2022
(Example) The Pioneer	Yes	\$2500.00
Total Amount of Income Earned from Work	\$	

Provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source.

- ___ Check here if non-filing statement is signed and dated.
- ___ Check here if non-filing statement will be provided later.

SECTION D: CERTIFICATION AND SIGNATURES

Each person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student Signature **Date**